

# Agenda

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## City Executive Board

Date: **Wednesday 22 June 2011**

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Time: **5.00 pm**

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Place: **Oxford Town Hall, St Aldate's, Oxford**

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# City Executive Board

## Membership

### Chair

<b>Councillor Bob Price</b>	Corporate Governance and Strategic Partnerships
<b>Councillor Ed Turner</b>	Finance and Efficiency
<b>Councillor Antonia Bance</b>	Stronger Communities
<b>Councillor Colin Cook</b>	City Development
<b>Councillor Van Coulter</b>	Leisure Services
<b>Councillor Mark Lygo</b>	Parks and Sports
<b>Councillor Joe McManners</b>	Housing Needs
<b>Councillor Val Smith</b>	Regeneration
<b>Councillor John Tanner</b>	Cleaner, Greener Oxford
<b>Councillor Bob Timbs</b>	Crime and Community Safety

The quorum for this meeting is three members. Substitutes are not permitted.

### **HOW TO OBTAIN AGENDA**

In order to reduce the use of resources, our carbon footprint and our costs we will no longer produce paper copies of agenda over and above our minimum internal and Council member requirement. Paper copies may be looked at in our Town Hall and Ramsay House (St. Ebbe's Street) reception areas and at public libraries.

A copy of the agenda may be:-

- Viewed on our website - [www.oxford.gov.uk/councilmeetings](http://www.oxford.gov.uk/councilmeetings)
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# AGENDA

## PART ONE PUBLIC BUSINESS

### Pages

#### 1 APOLOGIES FOR ABSENCE

#### 2 DECLARATIONS OF INTEREST

Board Members are asked to declare any personal or personal prejudicial interests they may have in any of the following agenda items. Guidance is contained at the end of these agenda pages.

#### 3 PUBLIC QUESTIONS

When the chair agrees, questions from the public for up to 15 minutes – these must be about the items for decision at the meeting (excluding the minutes) and must have been given to the Head of Law and Governance by 9.30am two clear working days before the meeting (email [executiveboard@oxford.gov.uk](mailto:executiveboard@oxford.gov.uk) or telephone the person named as staff contact). No supplementary questions or questioning will be permitted. Questions by the public will be taken as read and, when the Chair agrees, be responded to at the meeting.

#### 4 SCRUTINY COMMITTEE REPORTS

Scrutiny reports for agenda items 7 and 8 may be circulated on the day of the meeting or presented orally by the Chair of the Value and Performance Scrutiny Committee.

#### 5 KEEP PUBLICLY FUNDED LEISURE IN OXFORD - PETITION

1 - 14

Lead Member: Councillor Coulter

Report of the Head of Law and Governance

This report advises the Board on the outcome of the debate at April Council on petitions received concerning publicly funded leisure in Oxford. The report recommends the Board to note the contents of the report, the views expressed in the petition by the campaign group, the public consultation and engagement exercises carried out by the Council and the substantial body of evidence established and, in the light of this, to confirm the previous policy to build a new high quality swimming pool facility adjacent to the Blackbird Leys Leisure Centre and, once completed, to close both Temple Cowley Pools and Blackbird Leys Pool.

**6 RISK MANAGEMENT - QUARTER 4 REPORT** 15 - 24

Lead Member: Councillor Price

Report of the Head of Finance

This is the Quarter 4, 2010/11 (January – March 2011) report on the management of corporate risk as contained in the Corporate and Service Risk Registers. The Board is being recommended to note that Risk Registers are being regularly monitored and that actions to reduce risk are taking place.

**7 PERFORMANCE REPORTING - QUARTER 4** 25 - 56

Lead Member: Councillor Price

Report of the Corporate Director Finance and Efficiency

This report provides non-financial performance monitoring information for Quarter 4, 2010/11 (January - March 2011) and final outturn information. It recommends the Board to note the increase in the number of performance targets that have either met or exceeded the 2010/11 target and the actions that are in place to address the performance measures that did not achieve the year end target.

**8 PROVISIONAL OUTTURN** 57 - 90

Lead Member: Councillor Turner

Report of the Corporate Director Finance and Efficiency

This report provides details of provisional outturn for 2010/11. It recommends the Board to:-

- Note the outturn of £28.1m which is £0.2m favourable to the approved Budget for 2010/11
- Agree a transfer of the additional General Fund surplus of £0.2 m to the Severance and HR Reserve
- Agree the transfer £1.256m to the General Fund working balance
- Approve the carry forward requests recommended by the Corporate Management Team as summarised in Table 7 and detailed in Appendix E
- Approve the net transfers (to) / from provisions as follows –
  - \* (£0.7m) for the General Fund
  - \* (£0.2m) for the Housing Revenue Account
- Approve the net transfers (to) / from earmarked reserves as follows -
  - \* (£0.8m) for the General Fund
  - \* £0.9m for the Housing Revenue Account

## **9 FUTURE ITEMS**

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items.

## **10 MINUTES**

91 - 100

Minutes of the meeting held on 25 May 2011

## **11 MATTERS EXEMPT FROM PUBLICATION**

If the Board wishes to exclude the press and the public from the meeting during consideration of any aspects of the items on the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **DECLARING INTERESTS**

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

### **What do I need to do if I have a personal interest?**

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

### **What is a prejudicial interest?**

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

### **What do I need to do if I have a prejudicial interest?**

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.